



## Book Coaching Services Terms

The [book coaching](#) fee is a non-refundable service and paid in advance. Upon payment of this service the CLIENT agrees to all outlined herewith:

This agreement, between Pickawoowoo Publishing Group and their representatives (herein named as COACH) and the above named CLIENT, will commence upon payment of the coaching package (Bronze, Silver, Gold) or hourly fee as selected by the CLIENT.

Should the CLIENT wish to undertake coaching on an hourly basis then the fee for our initial 60-minute meeting is an INTAKE SESSION FEE of \$120 +gst (one hundred and twenty). The fee thereafter for coaching is also payable in advance on a set hourly \$97 +gst (ninety-seven) and appointment based request basis. The fee covers each hour of scheduled coaching sessions.

Upon completion of the initial coaching session the CLIENT can request further hourly sessions or convert to a package.

The service provided to the CLIENT by the COACH is [book coaching](#) as outlined on our website. Coaching services may include setting priorities, establishing goals, identifying resources, brainstorming, creating action plans, asking clarifying questions, and providing models, examples, and in-the-moment skills training. The COACH promises that all information provided by the CLIENT will be kept strictly confidential, as permissible by law.

Throughout our coaching relationship, the COACH will engage in direct and personal conversations with the CLIENT, which will include asking explicit questions and making requests. The purpose of these interactions is to remind the CLIENT of his/her own intentions, and coach him/her to realize them. In order for our coaching relationship to achieve the maximum result, the COACH asks that the CLIENT agree to the following:

1. Please be available on time for all phone /skype appointments. If you will be late, notify the COACH in advance or Pickawoowoo Office. If you miss an appointment, notify the COACH or Pickawoowoo Office at least 24 hours in advance. Appointments missed without 24 hours notice will only be rescheduled at the COACH's discretion.
2. The COACH agrees to respond to all emails within 3 (three) business days via email.
2. The CLIENT to be honest and participate fully. The CLIENT acknowledges that our sessions are a safe place to look at what they really want, and what it will take to make it happen for their publishing project.
3. The CLIENT agrees to make a commitment to the action plans they create, and do what has been agreed to do.
4. Understand that the power of the coaching relationship can only be granted by you the CLIENT, and commit to making the relationship powerful. If you see that the coaching is not working as you desire, communicate and take action to return the power to the relationship. Request assistance.

The CLIENT's signature on this agreement indicates compliance with the above requests, and understanding of the services to be provided.